

Town of Weld
Select Board Meeting
Minutes

Location: Weld Town Office, 23 Mill Street, Weld, Maine (Multi-Purpose Room)

Date and Time: Tuesday, November 18, 2025 @5:30PM

The Town of Weld Select Board meetings are open to the public for observation.

Call Meeting to Order

Pledge of Allegiance

Roll Call (Determination of Quorum)

Quorum Met - Lisa Miller, Steve Conant & Dina Walker

Executive Sessions - 2

Recognitions

Appointments -- None

NEW BUSINESS

1. Approve Minutes of Previous Meeting (10/14/2025)

Steve Conant moved to accept the minutes of 10/12025 with a second from Lisa Miller and was passed unanimously.

2. Chair/SB Liaison Reports (including Department Reports)

- 2026 Budget Planning Update (Dina Walker)

The Budget Committee has been meeting for 2 weeks with their meetings of Thursday. Becky Durant Vining has been elected as Chair of the committee.

- Comprehensive Plan Progress Update (Lisa Miller)

The next meeting will be on Monday at 6 PM and they are currently working on survey to go out in January.

- Commercial Site Plan Ordinance Draft Progress Update (Dina Walker)

A draft has been sent to the lawyer and their return with comments were received on November 7 and will be sent out to the committee next week and they will meet on Dec 8th

- Transfer Station Inspection Report Update (Steve Conant)

- Town Hall Electrical Wiring Upgrade Project Update (Steve Conant)

The project is completed with excellent lighting.

- General Assistance Applications (Dina Walker)

If there are Weld Residents that need a well drilled, they can apply for GA but a lien will be put on their property. There are alternative sources for funding in Maine that may not result in a lien.

3. Treasurer's Report

Dina went through the report that shows line items in Departments that have spend in excess of 100% of their budget as shown below.

General Government

100-28 - MMA Dues - 107.33%
100-50 - Insurance - 106.05%
100-62 - Legal - 19.62%
100-40 - Htg Fuel -104.47%
100-50 - Propane - 103.81%

100-10 -TO/PO Maint. – 104%
100 -20 -Town Hall Maint. – 269.50%

Public Safety

100-70 Mileage -145.00%
150-20 Electric -105.08%

Public Works

100-72 Current EX - 202.35%
100-76 Small Tools -103.76%
100-78 Small Equip Replacement - 182.88%
100-90 Training – 119.03%
100-40 Heating Fuel - 110.99%
100-550 Gas -115.48%
100-600 Building Maintenance - Garage - 101.75%
100-750 Signs - 145.16%
100-27 Waste Disposal – 117.60%
100-70 – Mileage Reimbursement

4. Bank Reconciliation Approval (May 2025 -- Current)

Bank reconciliation needs to be brought up to date. The Select Board will rotate monthly.

Going forward in 2026 a void check will be printed so purchases made on our debit or credit cards will be included within TRIO.

5. Accept Donations since last Select Board meeting

Steve Conant moved to accept a cash donation of \$550 for Weld Fire Dept. and a cash donation of \$195 for Weld Recreation and 2nd by Lisa Miller and passed unanimously.

6. 2026 Town Annual Report Production Schedule and Cost Proposal (Julie Jervis)

At the MMA Convention Julie spoke with The Snowman Group of Herman, Maine about the printing of our Annual Town Report for 2026

and obtained quotes that will be presented to the Budget Committee and the Select Board. Julie proposed a “child art contest” for the 2026 Town Report and there were no objections from the Select Board on initiating such a contest.

Carol will gather the information of what our cost is doing them in house and report back tabling the printing decision to the December Select Board Meeting.

7. Multi-Recreational Space Committee Property Survey Request (Lise Bofinger)

Quote – Lise said that an exact footprint of the land is required and a survey is needed of the tennis court area. The Town will apply to the State and if it is accepted the State will send it on to the Federal government. If it is accepted through both the State and the Federal Government it will be a National Park Service Grant managed through the State.

The grant is matching grant of \$100,000 from the FEDS and the Committee will not ask the Town of Weld for the additional \$100,000, but will secure the additional from donations.

Schedule – To start the grant process there had to be zoom meeting and a site visit in August which has been done. We need a warrant article at our annual town meeting in March, which in the packet that Lise gave to the SB has sample articles. Lise thinks that all paperwork needs to be received by the State by June 2026. They will look over the completed packet and give feed back to the Town in time for additional information if needed, the grant request must be submitted by September, it will go to the Feds and we will know in January if the project is approved. Construction will not begin until September of 2027 and we have 3 years to complete the project.

AVCOG will do a drawing of the property where the multi use court will be designed as soon as the Town has the location. Lise said we needed to have a survey done of the Tennis Court property so we know where the lines are. Loon Survey LLC has said that they will survey the property

for \$1,200 to \$1,500. Dina reported that there is \$13,000 left in the Legal account which can be used for a survey. It was suggested that we have all of the Town Property surveyed as follows, Town Hall, Town Garage, Town Office, Transfer Station and Fire Department.

Lise Bofinger will get a quote to survey all town property.

Dina Walker moved to authorize up to \$7,500 from the legal budget of 2025 and commission Loon Surveying LLC to survey all of the Town's Property. Steve Conant 2nd the motion. Dina Walker moved to amend the motion to survey only the properties that have not already been surveyed. Lisa Miller seconded the amendment and all were in favor of accepting the amendment.

The originally motion was then voted on and passed unanimously.

UNFINISHED BUSINESS

- Town Hall Electrical Wiring Update (Steve Conant)
- Town Employees Job Description Project Update

Steve and Lisa have sent in the initial drafts of the Job Descriptions he was assigned by the SB. Dina will compile all the Job Descriptions for next round of review in the new year.

MISCELLANEOUS MATTERS

- Town Usage Agreement (Lisa Miller)

Lisa has heard from a citizen re cost of renting the Town Hall is too high (\$250 deposit along with \$250 rental fee); would prefer a designated person for a guided tour of the facility before renting it.

- **New Fire Department Building Project/Grant**

Dina Walker moved for the SB to authorize Lisa Miller, along with Sharon Davol, and Becky Durant-Vining to lead the research and interaction with relevant third-parties re the potential Susan Collins Grant for new construction of fire department buildings. Steve Conant 2nd the motion and it was passed unanimously.

Next Selectboard Meeting Date and Time: Proposed – Tuesday, December 16, 2025

Executive Sessions

- §405(6)(A) Employee Matters
- §405(6)(A) Consultation with CEO

Lisa Miller moved to go into executive session under §405(6)(A) Employee Matters. Steve Conant 2nd the motion and it was passed unanimously.

PUBLIC COMMENT (15 mins)

ADJOURNMENT

Respectfully submitted,

Carol J. Cochran and Dina Walker