

TOWN OF WELD
23 MILL STREET P. O. BOX 87
WELD, MAINE 04285-0087
Phone: 207-585-2348 Fax 207-585-2540
e-mail: townclerk@weld-maine.org Website – weld-maine.org

Budget Committee Meeting Minutes

Board/Committee: Budget Committee **Date:** May 26, 2026 **Time:** 5:30 PM **Location:** Town Office

1. Call to Order Meeting called to order at 5:30 PM.

2. Members Present Becky Durant-Vining, Barbi Castonguay, Rebecca Scott, Ernestine Hutchinson

3. Members Absent Russell Banton

4. Others Present None noted

5. Approval of Previous Minutes Not addressed

6. Old Business

- Election of Budget Committee Chair: Motion made by Barbi Castonguay to retain Becky Durant-Vining as Chair. Seconded by Barbi Castonguay. Motion approved.
- Election of Budget Committee Secretary: Motion made by Rebecca Scott to elect Barbi Castonguay as Secretary. Seconded by Becky Durant-Vining. Motion approved.

7. New Business

- Review of 2026 budget and planning for 2027 budget process
- Discussion of departmental administrative assistant position (line item 200-41) - committee recommended removal from general government budget
- Training requirements and budget allocation discussion for all departments and committee members
- Development of Budget Committee purpose and mission statements
- Planning for upcoming property reassessment in 2027 (estimated cost \$104,000)
- Review of personnel matters regarding retiring positions (Town Clerk/Tax Collector and Transfer Station)

8. Applications Reviewed None

9. Public Hearing / Public Comment None

10. Motions, Seconds, and Votes

- Motion: Elect Becky Durant-Vining as Budget Committee Chair Second: Barbi Castonguay Vote: Approved unanimously
- Motion: Elect Barbi Castonguay as Budget Committee Secretary Second: Becky Durant-Vining Vote: Approved unanimously
- Motion: Adjourn meeting Second: [To be confirmed] Vote: Approved

11. Conditions of Approval Not applicable

12. Action Items / Follow-Up

- Becky Durant-Vining to obtain historical budget data (3-year comparison) for departmental review
- Barbi Castonguay to create enhanced budget spreadsheet with multi-year data using available tools
- Committee to attend MMA training session on May 28th
- Rebecca Scott to distribute AI-generated Budget Committee purpose and mission statements
- Barbi Castonguay to look into establishing town YouTube account and updated email addresses for committee members
- Committee to send advance notice to all departments regarding upcoming budget meetings
- Verify current pay rates and position descriptions with Town Manager for accuracy

13. Next Meeting July 9, 2026 at 5:30 PM

Scheduled Department Meetings:

- September 3: Public Safety and ACO
- September 24: Committee discussion meeting
- October 8: Public Works and Code Enforcement
- October 22: Committee discussion meeting
- November 5: Transfer Station, Weld Observer, Weld Recreation, Weld Space requests
- November 19: Committee discussion meeting
- December 3: General Government
- December 17: Committee discussion meeting

14. Adjournment Meeting adjourned at [time to be confirmed].

Minutes prepared by: Barbi Castonguay, Secretary Minutes approved: