

CITY OF REVERE

NOTICE OF MEETINGS CITY OF REVERE HOUSING AUTHORITY
As Required by Chapter 28 of Acts of 2009 which amends MGL Chapter 30 A

NAME OF PUBLIC BODY: REVERE HOUSING AUTHORITY
DATE OF MEETING: Wednesday, October 21, 2020
TIME: 6:30 p.m.
PLACE: Remote – Go To Meeting

Please join our meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/953984997>

You can also dial in using your phone.

United States (Toll Free): [1 877 309 2073](tel:18773092073)

Access Code: 953-984-997

TOPICS TO BE DISCUSSED:

Agenda

Wednesday, October 21, 2020 6:30 p.m.

Approval of Minutes	Any omissions or corrections before the minutes of the Regular Meeting held on September 16, 2020.
Crime Report	RHA Properties
CORRESPONDENCE	
Executive Director's Report	
Maintenance Report	
Vacancy Report	Occupancy Rate/Plan
Procurement	Water Main Replacement Adams Court 667-3 Contract Award - DHCD Project # 248119 (Resolution Needed) Application and Certificate of Payment No. 1, DHCD Project #248117 Shingle Roof Replacement - 1513 North Shore Road (Resolution Needed) Certificate of Substantial Completion, DHCD Project #248117 Shingle Roof Replacement - 1513 North Shore Road (Resolution Needed) Application and Certificate of Payment No. 2 DHCD Project #248117 Shingle Roof Replacement - 1513 North Shore Road (Resolution Needed) Certificate of Final Completion, DHCD Project #248117 Shingle Roof Replacement - 1513 North Shore Road (Resolution Needed)
Fee Accountant Report	Approval of Bills
Capital Funds Summary	Obligation and Expenditure
Payroll Report	Payroll Review

Vendor Report	Approval of Bills
TARs Report	Amounts Collected
Laundry	Revenue
Housing Management Report	Recertification Report

Commissioner’s Input

Unfinished Business

- (a) COVID 19 Update
 - a. HUD and DHCD Guidance on Operations (found at <https://www.mass.gov/service-details/public-housing-admin-notices>)
 - 1. Move-ins, emergency work orders, rent collections notices (moratorium through 10/17/2020).
 - a. Legislative Effort around Moratorium – H4878.
 - 2. Construction exterior projects (siding, roofing) in progress.
 - b. Operations at RHA
 - 1. Operations and most all of the staff all back on site.
- (b) Risk Management Assessment, Program Development – Update
 - a. Hoisting License Classes - Update
- (c) Mass Housing Contract Administration Change - Update

New Business

- a. Board Open Treasurer Role
- b. DHCD has requested the board to amend August 2020 minutes to add language specifically outlining the Executive Director’s Salary, Terms of contract and hours as previously approved by the board. Seeking a resolution to amend the August 2020 minutes per DHCD’s request.
- c. Draft Annual Plan has been posted. Open meeting on it to take place in December.
- d. Commissioners iPad – Discussion of possible development of “old” technology policy.
- e. Request a resolution to close the Federal 1,2, and 3-bedroom waitlist given the estimated waiting period for housing applicants on these lists has reached 24 months and in many cases 36 months for the most current applicants. Requested action to close the waitlist is allowed and in accordance with the Revere Housing Authority’s Admin ACOP Plan Section 4-II.C.

Executive Session Discussion on Union Contract

Adjournment

Please note that the Board of Commissioners may act on items in a different order than they appear on this agenda. Also, if it so votes, the committee may go into Executive Session

PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITHOUT FURTHER NOTICE.